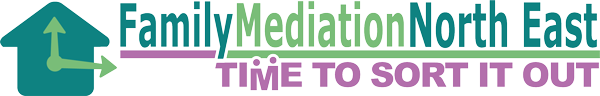
|  |
| --- |
| Office Use:  Reference Number |
| Click or tap here to enter text. |



**Newcastle Quayside, Sunderland, Gateshead, Berwick, Alnwick, Hexham, Ashington, North Shields and Durham**

Ashington Workspace, Lintonville Parkway, Ashington, Northumberland. NE63 9JZ.

Tel: 01670 528441 Email: [info@familymediation-northeast.com](mailto:info@familymediation-northeast.com)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Client A** | | | **Client B** | | | | |
| **Name:**  Click or tap here to enter text. | | | **Name:**  Click or tap here to enter text. | | | | |
| **Address:**  Click or tap here to enter text. | | | **Address:**  Click or tap here to enter text. | | | | |
| **Postcode:** Click or tap here to enter text. | | | **Postcode:** Click or tap here to enter text. | | | | |
| **Telephone No:** Click or tap here to enter text. | | | **Telephone No:** Click or tap here to enter text. | | | | |
| **Email:**  Click or tap here to enter text. | | | **Email:**  Click or tap here to enter text. | | | | |
| **DOB:**  Enter DOB | **Relationship to children:**  Click or tap here to enter text. | | **DOB:**  Enter DOB | | **Relationship to children:**  Click or tap here to enter text. | | |
| **Solicitor:** Click or tap here to enter text.  **Firm / address:**  Click or tap here to enter text. | | | **Solicitor:** Click or tap here to enter text.  **Firm / address:**  Click or tap here to enter text. | | | | |
| **Telephone:** Click or tap here to enter text. | | | **Telephone:** Click or tap here to enter text. | | | | |
| **Email:** Click or tap here to enter text. | | | **Email:** Click or tap here to enter text. | | | | |
| **If you have a solicitor, does your solicitor know about referral?** | | | | | |  | |
| **Child(ren)’s details** | | | | | | | |
| **First name** | | **Surname** | **Gender** | **DOB** | | | **Living with** |
| Click or tap here to enter text. | | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | | | Click or tap here to enter text. |
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|  | | | | | | | |
| **Issue(s) for Mediation** | | | | | | | |
| **Child Arrangements** | | |  | | | | |
| **Property and Finance** | | |  | | | | |
| **Child Arrangements and Property and Finance** | | |  | | | | |

|  |  |
| --- | --- |
| **Mediation Information and Assessment Meeting (MIAM) Preference** | |
| **The MIAM appointment can be held individually or together with the other party.**  **Where this is arranged for a you on your own, we will contact the other party after your appointment. The other party can also contact us in the meantime.** | |
| **Does the other party know about the referral?** |  |
| **Do you feel able to ask the other party to get in touch with us?** |  |
| **Where the you answer yes to both of the above you can request that the MIAM is held jointly.** | |
| **Do you want to request a joint MIAM?** |  |

|  |  |  |
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| **Standard Questions** | | |
| **We do not usually store the contact details for the other party until you have attended your MIAM, when the mediator will take these, if needed.**  **We will store this information if:**   * **Both parties have legal representation, i.e. a solicitor; or,** * **There are ongoing court proceedings; or,** * **The other party has agreed to the referral.** | | |
| **Please tick if any of these apply.** |  | |
|  | | |
| **Are there any professionals involved? (e.g. Social Services or the Police)?**  Click or tap here to enter text. | | |
| **Are there any past or current Court orders / injunctions between yourself and the other party?**  Click or tap here to enter text. | | |
| **Do you have any special requirements (e.g. wheelchair access, interpreter)?**  Click or tap here to enter text. | | |
| **Is there any other information or details of which you think we should be aware?**  Click or tap here to enter text. | | |
| **Where did you hear about us?**  Click or tap here to enter text. | | |
|  | | |
| **Data Protection, information storage and use** | | |
| **Do you consent to Family Mediation North East collecting and using certain personal information in order to carry out our work of inviting you to and conducting mediations?** | | |
| **Consent to Store and Use Personal Information** | |  |