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| Office Use: Reference Number |
| Click or tap here to enter text. |

 

**Newcastle Quayside, Sunderland, Gateshead, Berwick, Alnwick, Hexham, Ashington, North Shields and Durham**

Ashington Workspace, Lintonville Parkway, Ashington, Northumberland. NE63 9JZ.

Tel: 01670 528441 Email: info@familymediation-northeast.com

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| --- | --- |
| **Client A** | **Client B** |
| **Name:** Click or tap here to enter text. | **Name:**Click or tap here to enter text. |
| **Address:**Click or tap here to enter text. | **Address:**Click or tap here to enter text. |
| **Postcode:** Click or tap here to enter text. | **Postcode:** Click or tap here to enter text. |
| **Telephone No:** Click or tap here to enter text. | **Telephone No:** Click or tap here to enter text. |
| **Email:**Click or tap here to enter text. | **Email:** Click or tap here to enter text. |
| **DOB:**Enter DOB | **Relationship to children:**Click or tap here to enter text. | **DOB:**Enter DOB | **Relationship to children:**Click or tap here to enter text. |
| **Solicitor:** Click or tap here to enter text.**Firm / address:**Click or tap here to enter text. | **Solicitor:** Click or tap here to enter text.**Firm / address:**Click or tap here to enter text. |
| **Telephone:** Click or tap here to enter text. | **Telephone:** Click or tap here to enter text. |
| **Email:** Click or tap here to enter text. | **Email:** Click or tap here to enter text. |
| **If you have a solicitor, does your solicitor know about referral?** |[ ]
| **Child(ren)’s details** |
| **First name** | **Surname** | **Gender** | **DOB** | **Living with** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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| **Issue(s) for Mediation** |
| **Child Arrangements** |[ ]
| **Property and Finance** |[ ]
| **Child Arrangements and Property and Finance** |[ ]

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| **Mediation Information and Assessment Meeting (MIAM) Preference** |
| **The MIAM appointment can be held individually or together with the other party.****Where this is arranged for a you on your own, we will contact the other party after your appointment. The other party can also contact us in the meantime.** |
| **Does the other party know about the referral?** |[ ]
| **Do you feel able to ask the other party to get in touch with us?** |[ ]
| **Where the you answer yes to both of the above you can request that the MIAM is held jointly.** |
| **Do you want to request a joint MIAM?** |[ ]

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| **Standard Questions** |
| **We do not usually store the contact details for the other party until you have attended your MIAM, when the mediator will take these, if needed.****We will store this information if:*** **Both parties have legal representation, i.e. a solicitor; or,**
* **There are ongoing court proceedings; or,**
* **The other party has agreed to the referral.**
 |
| **Please tick if any of these apply.** |[ ]
|  |
| **Are there any professionals involved? (e.g. Social Services or the Police)?** Click or tap here to enter text. |
| **Are there any past or current Court orders / injunctions between yourself and the other party?**Click or tap here to enter text. |
| **Do you have any special requirements (e.g. wheelchair access, interpreter)?**Click or tap here to enter text. |
| **Is there any other information or details of which you think we should be aware?**Click or tap here to enter text. |
| **Where did you hear about us?**Click or tap here to enter text. |
|  |
| **Data Protection, information storage and use** |
| **Do you consent to Family Mediation North East collecting and using certain personal information in order to carry out our work of inviting you to and conducting mediations?** |
| **Consent to Store and Use Personal Information** |[x]